

Arkansas Department of Emergency Management

Mitigation Branch



MITIGATION GOALS

- PROTECT PEOPLE FROM DEATH AND INJURY
- PROTECT INFRASTRUCTURE FROM FUTURE DAMAGE
- MINIMIZE COST OF DISASTER RESPONSE AND RECOVERY

www.adem.arkansas.gov

Arkansas Department of Emergency Management - Windows Internet Explorer

http://www.adem.arkansas.gov/ADEM/index.aspx

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Storm Shelter Information

- > How to get rebates
- > Learn about structural requirements
- > Submit your application online

Important Deadlines
Applications for Severe Repetitive Loss Program must be turned in by December 3, 2010.

Financial Training
ADEM will be hosting Financial Meetings with the newly elected county officials in February and March.

Useful Links
ADEM Mail
Arkansas Emergency Management Association

ADEM 2011 MID YEAR CONFERENCE

Great American ShakeOut coming April 28, 2011

The Arkansas Department of Emergency Management (ADEM) is Arkansas' Homeland Security and Preparedness Agency. ADEM serves as the state's coordination center for all four stages of emergency management: preparedness, response, recovery and mitigation.

The State's Emergency Operations Center (SEOC) is housed at ADEM. In a disaster, the SEOC has representatives from various state agencies to ensure that assistance can be given quickly.

Disasters are local. They affect us as citizens, our neighbors and our communities. ADEM works with the local governments to make sure that our communities return to normal as soon as possible.

CSEPP EXPLOSIVES GAS National Threat Advisory: ELEVATED

Get Ready to Shake April 28, 2011

http://www.adem.arkansas.gov/ADEM/Divisions/Admin/Mitigation/index.aspx

Arkansas

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Mitigation Branch

Mitigation is the effort to reduce loss of life and property by lessening the impact of disasters. Nothing can stop disasters from occurring, but Mitigation is a way for communities to lessen the effects of disasters by reinforcing existing structures or building new ones stronger and better than before. In Arkansas, various Mitigation programs have brought millions of dollars to communities to prevent loss of lives and property.

- [State of Arkansas All Hazard Mitigation Plan 2010](#)
- [Approved Hazard Mitigation Plans](#)
- [Grant Programs Fact Sheet](#)
- [March 2008 Shelter Initiative](#)
- [Pictures](#)

[Terry Gray](#)
State Hazard Mitigation Officer

[Josh Rogers](#)
Federal Grants Coordinator

[Veronica Villabos-Pogue](#)
Federal Grants Coordinator

[Bonnie Arnold](#)
State Mitigation Grant Coordinator

Arkansas Department of Emergency Management
Camp Joseph T. Robinson
Building #9501
North Little Rock, AR 72199

Phone: (501) 683-6700
Fax: (501) 683-7890

State funded Grant Programs

- Arkansas Hazard Mitigation Grant Program (ARHMGP)
- Safe Room/Shelter Rebate Program

Federally Funded Grant Programs

- Hazard Mitigation Grant Program (HMGP)
- Pre-Disaster Mitigation (PDM-C)
- **The following flood grants are now administered by the Arkansas Natural Resource Commission:**
- Flood Mitigation Assistance (FMA)
- Repetitive Flood Claims (RFC)
- Severe Repetitive Loss (SRL)

STATE HAZARD MITIGATION GRANT PROGRAM

- Provides funding for County/City mitigation projects to mitigate repetitive damage situations, whether it is from floods, wind storms, earthquakes or other types of disaster
- FUNDING : 50% STATE, 50% LOCAL
-
- MAXIMUM PROJECT SIZE: \$150,000.00
- ANNUAL FUNDING : \$1,000,000.00

TEXARKANA NIX CREEK DRAINAGE IMPROVEMENT



State HMGP Reimbursement Requirements

(See Attachment M-1)

Before work is done, ADEM must officially approve the project. After that, submit:

- Force Account Labor Summary Record
- Employee Benefit Breakdown Form
- Force Account Equipment Summary Record
- Material Summary Record
- Summary of Documentation
- Certification
- Picture showing the project is finished.

SAFE ROOM/SHELTER PROGRAM

- Rebates up to 50% of the cost of safe rooms/shelters with a maximum of \$1,000.00 to Arkansas homeowners.
- With legislative approval, we will receive \$1.25 MILLION funding July 1, 2011
- **To date, 15,157 shelters have been installed at a cost of \$14,705,210.39 to the State of Arkansas**
- The rebate funding received last year is depleted. We will continue taking applications until further notice.

Typical Residential Safe Room



A residential safe room costs anywhere between \$3,000 and \$10,000. It is mandatory for the safe room to meet the requirements established by FEMA.



ARKANSAS DEPARTMENT OF EMERGENCY MANAGEMENT
SAFE ROOM/SHELTER
APPLICATION

Fill in ALL spaces. Spaces left blank will result in the application being returned to you. This will delay the application process.

Part I - Homeowner Information (can be only one (1) individual and SSN#)

Full Name _____ Required SS# _____

Mailing Address: _____ City _____ Zip _____

Physical Address of Shelter _____

Phone# _____ Cost of Shelter Installation _____

Do you own your home? Yes No

Is it your Primary Residence? Yes No

Type of Installation: Safe Room Underground Shelter

FUNDS ARE
NOT
GUARANTEED

I understand the following:

- A. The safe room/shelter must have been installed after January 21, 1999.
- B. Safe room installation must meet standards in FEMA publication #320 and all state, city and county codes.
- C. The stipend will be \$1,000 or 50% of the cost, whichever is less.
- D. Labor by homeowner can not be reimbursed.

Homeowner's Signature _____ Date _____

Upon completion of structure, call your County Coordinator (located at your County Courthouse) to complete the verification portion of this application.

Part II - Verification:

Coordinator Name: _____ County _____

Address _____ City _____ Zip _____

Phone _____

I certify the installation of the safe room/in-ground shelter, located at the address in Part I has been completed, and meets all city and county codes.

Coordinator Signature _____ Date _____

Disclaimer: Neither ADEM or the verification official (County Coordinator/representative) guarantees the safety of the shelter, in regards to quality of materials nor installation, only that installation has been completed and meets the requirements for reimbursement through the ADEM Safe Room/Shelter Program.

Address: ADEM, Mitigation Dept., Building #9501,
Camp Joseph T. Robinson, North Little Rock, AR 72199-9600

ADEM FORM 501 2/12/09



Certification/Affidavit
For Safe Rooms



This applies only to Safe Rooms and not in-ground shelters

Date _____

Contractor Name/Company _____

Address _____ City _____ State _____ Zip Code _____

Phone # _____

The safe room structure built for _____ at

Address _____

was built to specifications as provided in FEMA Publication 320.

Signature of Contractor _____

Subscribed and sworn before me _____, a notary public

in the County of _____ on this _____ day

of _____

My commission expires _____

HAZARD MITIGATION GRANT PROGRAM (federal)

- Funding is made available after a federally declared disaster. The HMGP receives 15% of the total disaster cost.
 - First Come, First Serve
 - Submit a Notice of Intent
 - Application Briefing to assist the local jurisdiction in the application process

HMGP FUNDING

- Priority:
 1. Flood Control Projects
 2. Drainage projects
 3. Tornado Safe Room Projects
- **Cost Match is 75% FED 25% LOCAL**
- **Eligibility Requirements (for all Federal programs):**
 - FEMA-Approved Multi-Jurisdictional Hazard Mitigation Plan
 - The project must be in conformance with the State Hazard Mitigation Plan
 - Project must be cost-effective and substantially reduce the overall risk
 - The project must be environmentally sound

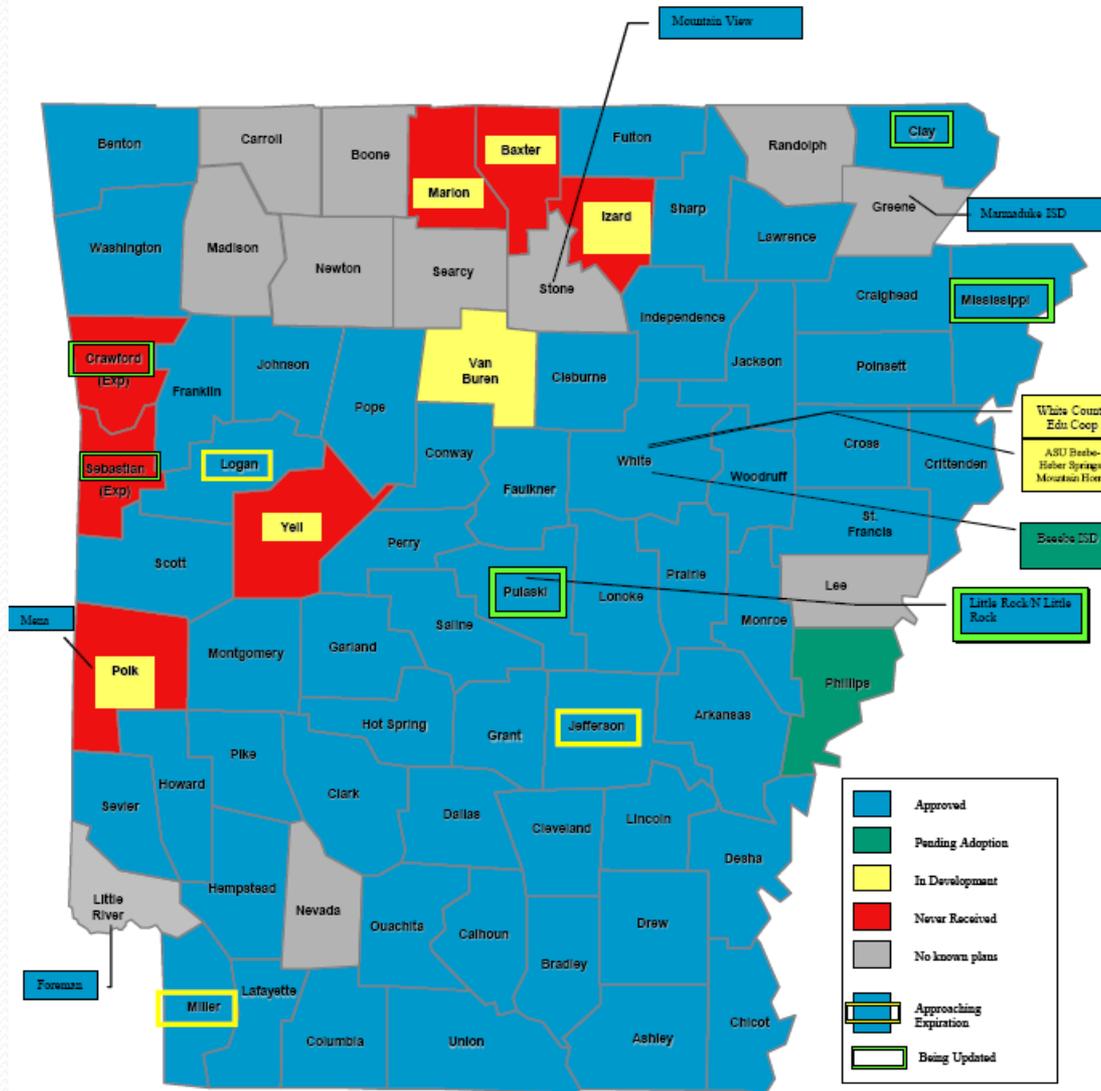
PRE-DISASTER MITIGATION GRANT PROGRAM- COMPETITIVE(PDM-C)

- Eligible Projects:
 - Mitigation Plan Development
 - Minor Flood Control Projects
 - Tornado Safe Rooms
 - Drainage Projects
 - PNP's not eligible!

PDMC CONTINUED

- Match: 75% federal, 25% local.
- Application is Web based on E-Grants
- Grants for 2010 announced in June

Mitigation Planning As of 2/14/11





Beebe Elementary School
Safe Room

BEEBE ELEMENTARY

2-6-05

Camp Robinson Detention Basin



Federal Grants (HMGP & PDM-C)

- **Question:** What is required by ADEM when requesting a reimbursement for a construction project after the application has been approved by FEMA?

Federal Grants continued

Answer:

1. Administration Briefing with ADEM
2. ADEM letter approving final bid specifications
3. Copy of: bid advertisement, bid tabulation sheet, and any contracts for work that is specified as reimbursable in the approved application

When actually requesting reimbursement. The following needs to be included: (See Attachment M-2)

1. Reimbursement Request Form
2. Copy of cleared check for the work
3. Payment Justification- invoices, Certificate for Payment, Continuation Sheets, etc.



**ARKANSAS DEPARTMENT OF EMERGENCY MANAGEMENT
MITIGATION BRANCH**
Bldg. 9501 Camp Joe T Robinson Rd. North Little Rock, AR 72199



REQUEST FOR ADVANCE OR REIMBURSEMENT OF FUNDS

DISASTER NUMBER: DR-????-AR Request # 2

APPLICANT: Sample County Date: 6/1/2011
Phone No. 555-555-5555

ADDRESS: 100 Main St., Example, AR 72000

ASSISTANCE CATEGORIES	PROJECT COST			
	Funds Expended this Period	TOTAL FUNDS EXPENDED	Funds Requested This Period	TOTAL FUNDS REQUESTED
CONSTRUCTION	\$75,000.00	\$150,000.00	56,250.00	\$112,500.00
ENGINEERING/ARCHITECTURAL FEES	\$25,000.00	\$50,000.00	\$18,750.00	\$37,500.00
ACQUISITION				
PLANNING				
ADMINISTRATIVE COSTS	\$0.00		\$0.00	
TOTALS	\$100,000.00	\$200,000.00	\$75,000.00	\$150,000.00

Federal Grants (HMGP & PDM-C)

- **Question:** What is required by ADEM when requesting a reimbursement for a Mitigation Planning project after the application has been approved by FEMA?

Federal Grants continued

Answer:

1. Administration Briefing with ADEM
2. Submit the Contract for the Plan Development or Update

When actually requesting reimbursement. The following needs to be included: (See Attachment M-2)

1. Reimbursement Request Form
2. Copy of cleared check for the work
3. Payment Justification- invoices submitted from the contractor

Accounting

	A	B	C	D	E	F	G
	<i>Project Name & (check # from State)</i>	<i>Total Funds Expended</i>	<i>Federal Share</i>	<i>Local Share</i>	<i>Date Request Sent</i>	<i>Date Reimbursement Received</i>	<i>Receipt Returned</i>
1							
2	55A-5555555	\$100,000.00	\$75,000.00	\$25,000.00	1/15/11	1/27/11	1/27/11
3	88A-8888888	\$80,000.00	\$60,000.00	\$20,000.00	2/23/11		
4			\$0.00	\$0.00			
5			\$0.00	\$0.00			
6			\$0.00	\$0.00			
7			\$0.00	\$0.00			
8			\$0.00	\$0.00			
9			\$0.00	\$0.00			
10			\$0.00	\$0.00			
11			\$0.00	\$0.00			
12			\$0.00	\$0.00			
13			\$0.00	\$0.00			
14			\$0.00	\$0.00			
15			\$0.00	\$0.00			
16			\$0.00	\$0.00			
17			\$0.00	\$0.00			
18			\$0.00	\$0.00			
19			\$0.00	\$0.00			
20							
21	Total Paid:	\$180,000.00	\$135,000.00	\$45,000.00			
22	Project Award:	\$500,000.00	\$375,000.00	\$125,000.00			
23	Balance:	\$320,000.00	\$240,000.00	\$80,000.00			
24							

HMGP/PDM-C Closeout Documents (see Attachment M-3)

- Letter requesting Closeout
- Summary of Documentation
- Project Completion Certificate
- Closeout Certificate
- Pictures of the Completed Project
- Final Quarterly Report
- If Construction Project- Lat/Longs
- If Acquisition Project- copies of all deed restrictions
- If using In-kind Services- Materials, Labor, and Equipments Forms



Questions?



CONTACT US

- BONNIE ARNOLD, State Grant Coordinator
- JOSH ROGERS, Federal Grants Coordinator
- VERONICA VILLALOBOS-POGUE, Federal Grants Coordinator

LINKS

www.adem.arkansas.gov

www.fema.gov